

**COMPENSATION BOARD  
LIDS ADVISORY COMMITTEE  
AGENDA**

**June 12, 2003  
9:00 a.m.**

- |  |   |                      |
|--|---|----------------------|
| <ul style="list-style-type: none"><li>• <b>Opening Remarks</b></li><li>➤ November 19, 2002 Minutes</li></ul>   | <b>Sue</b>  | <b>9:00 a.m.</b>     |
| <br>   |   |                      |
| <ul style="list-style-type: none"><li>• <b>Work Plan Status Update:</b></li><li>➤ Forms Maintenance Reports<ul style="list-style-type: none"><li>a. Report for 'M' vs. 'O'. Anne will check on the status.</li><li>b. Add length of stay reports to Forms - goal is July 1, 2003.</li><li>c. Transfer Status report to include the Bonus start date and the most recent sentence date - goal is July 1, 2003.</li></ul></li><li>➤ Inquiry<ul style="list-style-type: none"><li>a. Insurance Number inquiry needs to have the capability to search by name - goal is July 1, 2003.</li></ul></li><li>➤ Reconciliation<ul style="list-style-type: none"><li>a. Financial reconciliation needs to change so they can view details of adjustment-by-adjustment category - goal is February 1, 2003.</li></ul></li><li>➤ Sentence Length Within Sentence Guidelines<ul style="list-style-type: none"><li>a. Analysis due April 1, 2003</li></ul></li><li>➤ Sentence Length Within Sentence Guidelines<ul style="list-style-type: none"><li>a. Program revisions due 5/23/03</li></ul></li><li>➤ Billing Report Logic for Federal Inmates due 2/2003</li></ul> | <b>Anne</b>   | <b>9:05 – 9:30</b>   |
| <br>   |   |                      |
| <ul style="list-style-type: none"><li>• <b>Forwarded/Continued from last meeting</b></li><li>➤ Audit Issues<ul style="list-style-type: none"><li>✓ Peggy Gebauer, Roanoke City, has overlaps problems with Roanoke County, Rockbridge Regional Jail, Franklin County and New River Valley Regional Jail. Compensation Board Auditor will follow up with jail staff and report status at the February 2003 meeting.</li></ul></li><li>➤ Other Issues:<ul style="list-style-type: none"><li>✓ Appeal Issue<ul style="list-style-type: none"><li>a. Jim Creech presented his and Tony Casale's views and the Board suggested that we might want to get the Attorney General's opinion. Alice Coe will present update at the next meeting.</li></ul></li></ul></li></ul>   | <b>Oliver</b><br><br><br><br><br><br><br><br><br><br><b>Alice</b> | <b>9:30 –10:30</b>   |
| <br>   |   |                      |
| <ul style="list-style-type: none"><li>• <b>Break</b></li></ul>   |   | <b>10:30 – 10:45</b> |
| <br>   |   |                      |
| <ul style="list-style-type: none"><li>• <b>Forwarded/Continued from last meeting (continued)</b></li><li>➤ Billing Report Logic for Federal Inmates<ul style="list-style-type: none"><li>✓ Charlie Gray of Virginia Beach City would like the day Count changed in LIDS. Patty Leonard and Carol Moye agreed to work with Charlie Gray on the logic. Committee approved the change because all agreed that the logic is different. CB Auditor did not have a problem with this proposed change.</li></ul></li><li>➤ LIDS Enhancements<ul style="list-style-type: none"><li>✓ Altering the possible error report and the data integrity report so that if a sentence length is not within the sentencing guidelines, it will kick out as a possible error/data integrity issue. Jim Creech and Karen Day volunteered to work with Compensation Board on this issue. The analysis will be sent to committee members by mid-January.</li></ul></li></ul>  | <b>Anne</b>   | <b>10:45 – 11:00</b> |

- Report Request: **Committee**
  - ✓ Charlie Gray, Virginia Beach City Jail - Detainer report developed that lists inmates having detainers.
- Offense Disposition Codes:
  - ✓ Lt. Barry L. Arnold, Chesterfield County Sheriff's Office - Requests that Disposition 'GS' – Guilty Sanctioned be added.
  - ✓ Tina James-Carrier requested that disposition code 'CS' Child Support be added. Alice proposed a July 1, 2003 change.
- **Discuss New Issues** **Committee 11:00 – 12:00**
  - Good time fields
  - FIPS 888 Out of State/Federal Inmates – Mary Peyton, Norfolk City
  - Recycle bin concept – Brent Wright, Brunswick County
  - Update Offenses – when updating one offense, give the ability to press Enter, and automatically go to the next offense – Cindy Angle, Montgomery County
  - Special Sentence Code – 0700 Years - Indeterminate – Youthful Offender
  - Per Diem Reimbursement report
  - Disposition to show the balance of a suspended sentence – La'Shawn Knox, Alexandria City
  - Enhancement to Financial Reconciliation Screen
- **Report Requests**
  - La'Shawn Knox, Alexandria City – Report denoting pending errors for releases coded 51 (Released to Federal Authority) that have commitment codes of anything other than code 73 (Held for Federal Authority)
  - Bruce Folks, Rockingham County– Rate of Recidivism report
- **Lunch Break** **12:00 – 1:00**
- **Define Reference Codes** **Alice 1:00 – 2:00**
  - Discuss clear and concise definitions:
    - a. Reason Confined
    - b. Reason Released
    - c. Disposition Codes
- **Committee Resignations** **Alice 2:00 – 3:00**
  - Janet Severson, Blue Ridge Regional Jail
  - Donald White, Chesterfield County Jail
- **Committee Recommendations**
  - Debbie Hamlet, Blue Ridge Regional Jail
  - Ronnie Wise, Team Leader, Alexandria City
  - Bruce Folks, Rockingham County Jail
  - Robin Knox, Hampton Roads Regional Jail
  - Valencia White, Newport News City Jail
  - Kim Vanhoy, Smyth County Jail
- **Discuss Quarterly Committee Dates** **Committee**
  - August, 2003 - Portsmouth City Jail
  - November, 2003 - Meeting Place ?